

Red Bluff Performing Arts Centre

446 Walnut St, Red Bluff, CA 96080

530.255.4180 | redbluffpac@live.com

Add / Drop Form

Notice: Semester rates will be charged in full per your contract. The primary contact on the account remains responsible for any and all outstanding balances, despite having withdrawn. Forms must be submitted in person or by mail (if mailed you agree to be charged the full account balance as soon as the form is received by our office) to Red Bluff Performing Arts Centre at 446 Walnut St, Red Bluff, CA 96080. Failure to remit Add/Drop forms in a timely manner will result in any applicable continuation fees/rates.

Reminder: Add/Drop forms must be submitted at least 30 days before the end of each Semester for each student to solidify billing for the following semester, make any class changes, and request for new level placement status. Each semester your space is reserved upon enrollment and you are financially responsible for paying for that slot in full once enrolled.

Student's First & Last Name: _____

Primary Account Holder: _____ Phone: _____

Class Title	Day	Time	Season	Level	Add	Drop

Pre-Commit: _____

New Tuition Total Semester: \$ _____

New Contract Needed? : Y / N

New Tuition Total Monthly: \$ _____

Final Checkout Total: \$ _____

Final Checkout Charge Date: _____

Last 4 Digits of Card to be Charged*: _____

Effective As Of Date: _____

*if none listed the default card will be charged.

If you are dropping a class, give a short explanation of why. If you experienced a problem, please let us know so we can help make it right. We are always looking to improve our services, let us know how. Thank you for your input.

Notes/Feedback: _____

I agree to the changes and applicable charges submitted above.

Primary Account Holder Signature: _____ Date: _____

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Staff Signature, Received: _____ Date: _____ Completed: _____